EPSILON SIGMA ALPHA

SERVICE REPORTING FORM

Please complete this form for all service efforts completed on behalf of ESA.

- Submit **ONE** form per project and submit only once. Check with your group to avoid duplicates.
- If a project supports multiple organizations, submit a separate form for each.
- For multi day projects, submit the form as needed.
- If applicable, notify your Chapter Service Reporter after submitting.

SERVICE CONTRIBUTION DETAILS:

Service Completed By ☐ An individual who is in a chapter ☐ An individual who is MAL

(Choose One): ☐ Chapter(s) ☐ District/Zone ☐ State ☐ Region ☐ International

List all members or ESA groups involved in the project: _____

_____

Who Hosted the event/Project: _____ **State:** _____

Project Name: _____ **Project Completion Date:** _____

Organization Supported ☐ St. Jude ☐ Easterseals ☐ Hope for Heroes (fill in below)

(Choose One): ☐ ESA Foundation ☐ Other Supported Organization (Fill in below)

H4H or Other Organization Supported: _____

Total Miles Traveled by ESA Members to Complete This Project: _____

Total Volunter Hours Served: _____ **Dollars Donated:** _____

Donated Goods and Estimated Value: _____

REQUIRED FOR ST. JUDE MONETARY DONATIONS:

Chair Name: _____ **Number of Checks Mailed to ESAMC:** _____

Check Number(s): _____ **Date Mailed:** _____

Collected for the "5 for $5 Million" Campaign: ☐ YES ☐ NO

Dedicate this donation (choose one): ☐ Honor Of ☐ Memory Of

Dedicated To (Name): _____

Send dedication card to (Name and address): _____

_____

If you are mailing checks for St. Jude, please mail this form with the checks to ESA Staff at: Epsilon Sigma Alpha 2580 E Harmony Rd, Suite 301-11, Fort Collins, CO 80528. Otherwise, please mail this form to your State Philanthropic Chair. If you do not know who that is, reach out to ESAMC staff by emailing esainfo@epsilonsigmaalpha.org or calling us at 970.223.2824