

**ESA FOUNDATION  
CAREER ENHANCEMENT GRANT\***

\*Sponsored by the Life Active Members of the ESA Foundation

**Purpose:**

The ESA Foundation's Career Enhancement Grant provides funds to assist individuals who are seeking further educational experiences and training to develop their personal career skills and opportunities for career advancement.

**The Career Enhancement Grant is not to be used as a college scholarship, for college tuition, or for the repayment of debt. For a list of scholarships offered by the ESA Foundation contact:**

<https://www.epsilonsigmaalpha.org/scholarships-and-grants/grants>

**Funding:** The Career Enhancement Grant will be awarded as funds are available. Grant request should not exceed \$2000. Request for amounts of less than \$2000 are also eligible for consideration. Applications will be reviewed quarterly, so when applying schedule according to the event registration deadline to ensure time for the committee to review the application.

**Criteria:**

Eligibility for this grant is based on meeting the following criteria.

- The proposed training, seminars, workshops must be provided by a recognized 501c3 or recognized training institution. (No grant checks will be issued to individuals. They will be written to the sponsoring organizations on the applicant's behalf.)
- Job training is provided by certified training institutions.
- Special equipment that is required for job training as specified or recommended by the training provider for completion of training.
- Registration for workshops and seminars that are provided by recognized experts in their field or by certified training institutions or organizations.
- Materials required for the completion by the certified provider are eligible.
- All applicants must live within the United States.
- Grant money need to be used within one calendar year of its receipt.
- This grant is limited to one grant per applicant per year. Applicants are eligible to apply for the grant again in ensuing years.
- Applicants must be able to complete an evaluation form regarding their grant experience within a year of the grant's receipt.

**Ineligibility**

- Requests for funds to put on or develop job training programs, workshops or seminars for others are NOT eligible for this grant. This grant is designed specifically to support the career enhancement opportunities of the individual applicant.
- Requests to offset of the materials or incentives for programs that are given by the applicant are NOT eligible.
- The grant does not pay for travel expenses or other personal costs.

**To meet the criteria for the CAREER ENHANCEMENT GRANT, applicants must illustrate how their requests meet the criteria listed above. This illustration should clearly be stated in the personal statement that accompanies their application.**

### **How to apply for the Career Enhancement Grant**

1. Applicants must fill out and return the ESA Foundation Grant application and return it to the ESA Grant Chairman prior to the event registration deadline to ensure time for the committee to review the application. Grant applications are awarded every six months.
2. Be sure to have included all of the application along with a personal summary outlining how the grant is to be used—this includes providing an itemized list of applicable costs.
3. All questions regarding this grant should be addressed to the ESA Grant Chairman at the ESA Foundation Website: <https://www.epsilonsigmaalpha.org/scholarships-and-grants/grants>

## **Vocational Training Grants:**

### **Purpose**

The “Vocational Training” provides opportunities to applicants seeking to develop skills for a new career or to enhance their skills and knowledge for further advancement in their chosen career field.

**Criteria:** The grant specifies areas that qualify for eligibility:

1. Completing requirements to obtain trade certification or apprenticeships.
2. Obtaining necessary equipment for completing training programs/apprenticeships.
3. Veterans looking to re-enter the workforce and needing new or additional training in their field of interest.
4. Individuals that are seeking to strengthen their job opportunities through advanced training.
5. Promoting programs and skills for training in the fine arts.
6. Artists or teachers or artists who are developing creative programs or projects that use elements of the fine arts to benefit returning military personnel.

**To meet the criteria for the “Vocational Training” grant, applicants must illustrate how their request qualifies for one of the categories listed above. This illustration should be clearly stated in the personal statement that accompanies their application.**

### **How to Apply for the Vocational Training Grant**

1. Applications will be accepted by the ESA Foundation Grant Chairman. Application will be reviewed and awarded every six months. Grants will be given as funds are available and should not exceed \$2,000.
2. Applications must be submitted on the current Grant Application form and include a description of the request.
3. The money must be used within one year.
4. Please return the Grant Follow-Up form as it helps us to evaluate our program.

## **Partnerships/Joint Venture Grants**

### ***Partnership Grants***

To support other nonprofits who provide educational career training programs that meet the ideals and goal of the ESA Foundation or to support larger grant making entities who are able to support multiple clients for a single program that furthers the educational interests of the ESA Foundation.

Currently this grant is not available as the ESA Foundation has committed funds until 2024 to support the St. Jude Graduate School of Biomedical Sciences.



ESA Foundation
GRANT APPLICATION

(Please Print or Type)

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

E-Mail \_\_\_\_\_

What type of Grant are you applying for: Career Enhancement \_\_\_\_ Vocational Training \_\_\_\_

How did you learn about this Grant? \_\_\_\_\_

I plan on attending the following workshop(s). (Specify which workshop(s) you will attend.) Use back if necessary. \_\_\_\_\_

Cost of the Workshop(s): \_\_\_\_\_

Location of the Workshop(s): \_\_\_\_\_

Date of the Workshop(s): \_\_\_\_\_

Provide two references that have knowledge of your plans for this grant request:

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

E--Mail \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

E-Mail \_\_\_\_\_

On a separate page, please write a short summary stating how you intend to use the grant money and reasons for applying. Please include the approximate cost for this training, materials, supplies, books, tools, etc. using an itemized list. Attach the report to this application with your signature.

Please, submit this form and summary statement to the: ESA Foundation Grant Chairman
Current Chairman can be obtained on the ESA Foundation's website:

https://www.epsilonsigmaalpha.org/scholarships-and-grants/grants



## ESA FOUNDATION GRANT FOLLOW UP REPORT

Please comment on how the Grant benefitted you.

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Work (\_\_\_\_) \_\_\_\_\_

E-mail \_\_\_\_\_

Workshop/Seminar Attended: \_\_\_\_\_

Date attended: \_\_\_\_\_

Please provide a brief summary of materials covered and how it helped enhance your career: (Include pictures if you wish and you may type on and attach a separate sheet of paper.

May we have your permission to share your comments and pictures with our membership?

Yes \_\_\_\_\_ No \_\_\_\_\_

Your signature: \_\_\_\_\_

Date: \_\_\_\_\_

Please send to the ESA Foundation Grant Chairman

Current Chairman can be obtained on the ESA Foundation's Website:

<https://www.epsilonsigmaalpha.org/scholarships-and-grants/grants>