



Grant Definitions

Career Enhancement Grants:

The Career Enhancement Grants are designed to help applicants attend workshops and seminars that help them increase their job ability or knowledge in their current field of employment or assist them in starting a new job.

This grant is not for college tuition, college books or college debt payments.

Application money request is for Registration fees and actual materials needed to attend and study for the event. Travel and hotel accommodation costs are not included in this grant request.

Purpose:

The ESA Foundation's Career Enhancement Grant provides funds to assist individuals who are seeking further educational experiences and training to develop their personal career skills and opportunities for career advancement.

The Career Enhancement Grant is not to be used as a college scholarships, for college tuition, or for the repayment of debt. For a list of scholarships offered by the ESA Foundation visit epsilonsigmaalpha.org/scholarships-and-grants

Funding: The Career Enhancement Grant will be awarded as funds are available. Grant request should not exceed \$2000. Request for amounts of less than \$2000 are also eligible for consideration. Applications will be reviewed quarterly, so when applying schedule according to the event registration deadline to ensure time for the committee to review the application.

Criteria:

Eligibility for this grant is based on meeting the following criteria.

- The proposed training, seminars, workshops must be provided by a recognized 501c3 or recognized training institution. (No grant checks will be issued to individuals. They will be written to the sponsoring organizations on the applicant's behalf.)
- Job training that is provided by certified training institutions.
- Special equipment that is required for job training as specified or recommended by the training provider for completion of training.
- Registration for workshops and seminars that are provided by recognized experts in their field or by certified training institutions or organizations.
- Materials required for the completion by the certified provider are eligible.
- All applicants must live within the United States.

- Grant money needs to be used within one calendar year of its receipt.
- This grant is limited to one grant per applicant per year. Applicants are eligible to apply for the grant again in ensuing years.
- Applicants must be able to complete an evaluation form regarding their grant experience within a year of the grant's receipt.

Ineligibility

- Requests for funds to put on or develop job training programs, workshops or seminars for others are NOT eligible for this grant. This grant is designed specifically to support the career enhancement opportunities of the individual applicant.
- Requests to offset of the materials or incentives for programs that are given by the applicant are NOT eligible.
- The grant does not pay for travel expenses or other personal costs.

To meet the criteria for the Career Enhancement Grant, applicants must illustrate how their requests meet the criteria listed above. This illustration should clearly be stated in the personal statement that accompanies their application.

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Vocational Training Grants:

Purpose

The "Vocational Training" provides opportunities to applicants seeking to develop skills for a new career or to enhance their skills and knowledge for further advancement in their chosen career field.

Criteria: The grant specifies areas that qualify for eligibility:

1. Completing requirements to obtain trade certification or apprenticeships.
2. Obtaining necessary equipment for completing training programs/apprenticeships.
3. Veterans looking to re-enter the workforce and needing new or additional training in their field of interest.
4. Individuals that are seeking to strengthen their job opportunities through advanced training.
5. Promoting programs and skills for training in the fine arts.
6. Artists or teachers or artists who are developing creative programs or projects that use elements of the fine arts to benefit returning military personnel.

To meet the criteria for the "Vocational Training" grant, applicants must illustrate how their request qualifies for one of the categories listed above. This illustration should be clearly stated in the personal statement that accompanies their application.

How to Apply for the Vocational Training Grant

1. Applications will be accepted by the ESA Foundation Grant Chairman. Application will be reviewed and awarded every six months. Grants will be given as funds are available and should not exceed \$2,000.
2. Applications must be submitted on the current Grant Application form and include a description of the request.
3. The money must be used within one year.
4. Please return the Grant Follow-Up form as it helps us to evaluate our program.

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Partnerships/Joint Venture Grants

Partnership Grants

To support other nonprofits who provide educational career training programs that meet the ideals and goal of the ESA Foundation or to support larger grant making entities who are able to support multiple clients for a single program that furthers the educational interests of the ESA Foundation.

Currently this grant is not available as the ESA Foundation has committed funds until 2024 to support the St. Jude Graduate School of Biomedical Sciences.

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Career Enhancement and Vocational Training applications are sent to the Grants Chairman.



ESA Foundation

GRANT APPLICATION

(Please Print or Type)

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Work _____ Cell _____

E-Mail _____

What type of Grant are your applying for: Career Enhancement _____ Vocational Training _____

How did you learn about this Grant? _____

I plan on attending the following workshop(s). (Specify which workshop(s) you will attend.) Use back if necessary. _____

Cost of the Workshop(s): _____

Location of the Workshop(s): _____

Date of the Workshop(s): _____

Provide two references that have knowledge of your plans for this grant request:

Name _____ Position _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Work _____ Cell _____

E--Mail _____

Name _____ Position _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Work _____ Cell _____

E-Mail _____

On a separate page, please write a short summary stating how you intend to use the grant money and reasons for applying. Please include the approximate cost for this training, materials, supplies, books, tools, etc. using an itemized list. Attach the report to this application with your signature.

**Please, submit this form and summary statement to the: ESA Foundation Grant Chairman
Current Chairman can be obtained on the ESA Foundation's website:**

<https://www.epsilonsigmaalpha.org/scholarships-and-grants/grants>



ESA FOUNDATION

GRANT FOLLOW UP REPORT

Please comment on how the Grant benefitted you.

Name _____ Date _____

Address _____

City _____ State _____ Zip _____

Home Phone (____) _____ Work (____) _____

E-mail _____

Workshop/Seminar Attended: _____

Date attended: _____

Please provide a brief summary of materials covered and how it helped enhance your career: (Include pictures if you wish and you may type on and attach a separate sheet of paper.

May we have your permission to share your comments and pictures with our membership?

Yes _____ No _____

Your signature: _____

Date: _____

Please send to the ESA Foundation Grant Chairman

Current Chairman can be obtained on the ESA Foundation's Website:

<https://www.epsilonsigmaalpha.org/scholarships-and-grants/grants>